

Stackstown Golf Club
Revised Constitution and Rules

Revised following EGM on 3rd April 2023

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1 The Club Name

1.1 The name of The Club shall be "Stackstown Golf Club" hereinafter called "The Club" whose address is Kellystown Road, Rathfarnham, Dublin 16.

2 Legal Status

2.1 The legal status of The Club is a Voluntary Sporting Organisation.

3 Club Colours

3.1 Club colours shall consist of red jumper with official Stackstown crest, white shirt with Stackstown crest, and navy trousers.

4 Objectives

4.1 The objectives of The Club are

4.1.1 the playing and promotion of the game of Golf in accordance with the Rules of Golf Ireland.

4.1.2 the organising and carrying out of such Social Activities and Functions as the Management Committee considers desirable.

4.2 In working to achieve these objectives, Stackstown Golf Club remains fully committed to safeguarding the wellbeing of its members. Every member of The Club should at all times, show respect and understanding for members' rights, safety and welfare and conduct themselves in a way that reflects the principles of the organisation and the Guidelines contained in the code of Ethics and Good Practice for Children's Sport.

4.3 The Club is fully committed to safeguarding the wellbeing of members under 18 years of age. Every individual in golf should at all times, show respect and understanding for all member's rights, safety and welfare and conduct themselves in a way that reflects the principles of the organisation and the guidelines contained in the *Code of Ethics and Good Practice for Children's Sport and Golf's Safeguarding Policy*.

4.4 The Club's first priority is the welfare of members under 18 years of age and we are committed to providing an environment that will allow participants to perform to the best of their ability, free from neglect, emotional, physical and sexual abuse, bullying and intimidation. All leaders in the Club shall undergo the necessary Garda

Vetting checks and complete the appropriate safeguarding training as required by legislation and best practice.

5 Role of Golf Ireland

5.1 The Club shall

5.1.1 Accept and comply with the Rules of Golf as approved by The R&A.

5.1.2 Accept and comply with the Rules of Amateur Status as approved by The R&A.

5.1.3 Accept and comply with the UHS prescribed by CONGU and such rules thereunder as may require to be implemented from time to time by Golf Ireland.

5.1.4 Be bound by the Constitutions of Golf Ireland.

5.1.5 Conform with the Bye-Laws of the Golf Ireland and the respective Provincial Branches.

5.1.6 Retain Handicap Records in respect of all present and past Members for not less than the current year and previous two calendar years and retain all score cards until the end of the current handicap year. Handicap Records for all Playing Members must be returned to the Union or Area Authority (Provincial Branch) should the club cease to be affiliated.

6 Membership Categories

6.1 The Club shall consist of the following categories of membership:

6.1.1 Honorary Life members - See clause 6.6 and 6.8

6.1.2 Honorary Members - See clause 6.9, 6.8 and 6.9

6.1.3 Full Members - See definition at 6.10

6.1.4 Six Day members - See definition at 6.11

6.1.5 Five-day members - See definition at 6.12

6.1.6 Associate members - See definition at 6.13

6.1.7 Intermediate Members - See definition at 6.14

6.1.8 Student members- See definition at 6.15

6.1.9 Juvenile members - See definition at 6.16

6.1.10 Minor members - See definition at 6.17

6.1.11 Country members - See definition at 6.18

6.1.12 Pavilion members - See definition at 6.19

6.1.13 Temporary members - See definition at 6.20

6.1.14 Overseas members - See definition at 6.21

6.1.15 Life members - See definition at 6.22

6.1.16 Young Adults - See definition at 6.23

6.1.17 Senior Social Members - See definition at 6.24

6.1.18 Getting Into Golf Members -See definition at 6.25

6.1.19 Others - See definition at 6.26

6.2 Every application for admission to membership (other than Honorary, Temporary or Others) shall be made on the form provided for the purpose. The application form shall be signed by the

candidate's Proposer and Seconder, both of whom shall be Full Members or Honorary Life Members of The Club. The Proposer and Seconder shall both submit a letter of recommendation on behalf of the candidate. Every applicant for membership shall be interviewed by the Management Committee before election.

6.3 All applications for Membership of The Club (other than Honorary, Temporary or Others) shall be submitted in writing to The Club Secretary. The Club Secretary shall post and keep posted in the Club House such Candidate's name, together with the names of his/her Proposer and Seconder during the period of seven days prior to the date on which the application is considered by the Management Committee. The Club Secretary shall also email this information to all the members of the Management Committee (including Trustees).

6.4 The Management Committee may, subject to these Rules, admit to Membership candidates who shall be elected by simple majority vote. Nevertheless, no person shall be entitled to the privilege of Membership until his/her entrance fee, if any, and first subscription, if any, shall have been paid and the procedure outlined in 6.3 above has been concluded.

6.5 Subject to the foregoing, the numbers in each Membership category of The Club shall be as decided from time to time by the Management Committee. The Management Committee is hereby empowered, at its discretion, to close the Membership of The Club, or any section thereof from time to time as it considers necessary in the interests of The Club.

6.6 On the recommendation of the Management Committee a Full Member may be elected an **Honorary Life Member** at the Annual General Meeting of The Club and shall thereafter be entitled to all the privileges of Full membership without paying the annual subscription or any special payment for such Honorary Life Membership. A two thirds majority of those present and entitled to vote shall be necessary for such election. There shall not be more than ten (10) Honorary Life Members of The Club at any one time including the present Honorary Life Members.

6.7 On the recommendation of the Management Committee, **Honorary Members** may be elected at the Annual or an Extraordinary General Meeting of the Club. A two thirds majority of the Full Members present and entitled to vote shall be necessary at such election. Honorary Members may be elected for such period not exceeding one year as the meeting shall deem proper and they shall be entitled to all the privileges of membership except they shall not be entitled to vote at Meetings, or serve as Honorary Officers or on the Management Committee. The General Meeting may impose other conditions or restrictions on Honorary Members. There shall

not be more than twenty (20) Honorary Members at any one time.

6.8 Only those who have, in the opinion of the Management Committee, rendered exceptional service to The Club or to the game of golf, or whose distinguished or influential position or public service would render their membership of special advantage to The Club, shall be recommended by the Management Committee for election as Honorary Members or Honorary Life Members.

6.9 Notwithstanding the foregoing provisions of this Rule, the Management Committee may elect an Honorary Member of The Club for any period terminating on the date of the next following Annual General Meeting of The Club or for any lesser period.

6.10 **Full members** shall be Men and Women over the age of 18 years who, having paid the Entrance Fee (if any), Annual Subscription and Capital Levy (if any) applicable to this category whereupon they shall be entitled to enjoy the golfing and social facilities of The Club in accordance with the Rules and Conditions of The Club throughout each week of the year. Full Members shall be entitled to attend and vote at all Annual General Meetings of either the Men's or the Ladies Golf Sections of which each such member has been elected a voting member and at all Annual General and all Extraordinary General Meetings of the Club.

6.11 **Six day members** shall be Men and Women over the age of 18 years on the 1st day of January of the year of their election and who have paid the current entrance fee applicable (if any) to Six-day Members and the appropriate annual subscription and Capital Levy (if any) applicable to this category whereupon they shall be entitled to enjoy the golfing and social facilities of The Club in accordance with the Rules and Conditions of The Club throughout each week of the year, but shall not be permitted to enjoy the golfing facilities of The Club on Saturdays other than as expressly designated by the appropriate Committees of The Club from time to time during each week of the year and who shall not be entitled to play in Club competitions other than competitions which have been specially designated. Six day members shall not be entitled to attend at or vote at Annual General Meetings and Extraordinary General Meetings of The Club.

6.12 **Five day members** shall be Men and Women over the age of five18 years on the 1st day of January of the year of their election and who have paid the current entrance fee applicable (if any) applicable to Five-day Members and the appropriate annual subscription and Capital Levy (if any) whereupon they shall be entitled to enjoy the golfing and social facilities of The Club in accordance with the Rules and Conditions of The Club throughout each week of the year from Monday through Friday of each week , but shall not be permitted to enjoy the golfing facilities of The Club

on Saturdays and Sundays other than as expressly designated by the appropriate Committees of The Club from time to time during each week of the year and who shall not be entitled to play in Club competitions other than competitions which have been expressly designated by the appropriate Committee of The Club as a competition in which Five-day Members may participate. Five day members shall not be entitled to attend or vote at Annual General Meetings and Extraordinary General Meetings of The Club.

6.13 **Associate Members** are members who, on the day of coming into force of these rules are already Associate Members of Stackstown Golf Club. Such members shall continue to enjoy all the playing privileges that they enjoyed prior to the coming into effect of these rules, whereupon they shall be entitled to enjoy the golfing and social facilities of the Club in accordance with the Rules and Conditions of the Club throughout each week of the year, but shall not be permitted to enjoy the golfing facilities of the Club on Saturdays and Sundays other than outside Club competitions and as expressly designated by the appropriate Committee of the Club from time to time during each week of the year and who shall not be entitled to play in Club competitions other than competitions which have been expressly designated. Associate members shall not be entitled to attend or vote at Annual General Meetings and Extraordinary General Meetings of The Club.

6.14 **Intermediate Members** are members who were junior or student members of Stackstown Golf Club and who are pursuing 3rd level education and shall be for a period of three years up to a maximum age of 25 until 31st December after they attained the age of 25 and who have paid the current entrance fee (if any) applicable to Intermediate Members and the appropriate subscription and Capital Levy (if any) whereupon they shall be entitled to enjoy the golfing and social facilities of The Club until the termination of their membership which will occur on the 31st day of December following their departure from such recognised educational establishments. Intermediate members shall not be entitled to attend at or vote at Annual General Meetings and Extraordinary General Meetings of the Club.

6.15 **Student members** shall be Men and Women over the age of 18 on the 1st day of January of the year of their election who are full time students in a recognised educational establishment, who have paid the current entrance fee (if any) applicable to Student Members and the appropriate subscription and Capital Levy (if any) whereupon they shall be entitled to enjoy the golfing and social facilities of The Club until the termination of their membership which will occur on the 31st day of December following their departure from such recognised educational establishments. Student Members shall not be entitled to attend or vote at Annual General Meetings and Extraordinary General Meetings of The Club.

6.16 **Juvenile Members** shall be boys and girls between 11 and 18 years of age and who have paid the current entrance fee (if any) applicable to Junior Members and the appropriate subscription and Capital Levy (if any) whereupon they shall be entitled to play upon the course at such times and in such circumstances as may be determined from time to time by the Management Committee and to use the facilities of the Club House at such times and in such circumstances as may be determined from time to time by the Management Committee subject to the provision that no Junior Member shall be served alcoholic refreshments on The Club Premises at any time and that Junior Members must comply strictly with the Rules which have been made by the Management Committee regulating their rights, obligations, conduct and behaviour from time to time and with any Rules made by any sub-Committees or junior committees or officers who may be elected within the Junior Section of The Club from time to time in accordance with the Rules and Constitution of The Club. Juvenile Members shall not be entitled to attend or vote at Annual General Meetings and Extraordinary General Meetings of The Club.

6.17 **Minor Members** shall be boys and girls between 8 and 11 years of age and who have paid the current entrance fee (if any) applicable to Minor Members and the appropriate subscription and Capital Levy (if any) whereupon they shall be entitled to play upon the course at such times and in such circumstances as may be determined from time to time by the Management Committee and to use the facilities of the Club House at such times and in such circumstances as may be determined from time to time by the Management Committee subject to the provision that no Minor Member shall be served alcoholic refreshments on The Club Premises at any time and that Minor Members must comply strictly with the Rules which have been made by the Management Committee regulating their rights, obligations, conduct, and behaviour from time to time and with any Rules made by any sub-Committees or officers who may be elected within the Junior Section of The Club from time to time in accordance with the Rules and Constitution of The Club. Minor Members shall not be entitled to attend or vote at Annual General Meetings and Extraordinary General Meetings of The Club.

6.18 **Country Members** shall be Men and Women over the age of 18 years who are ordinarily resident more than 80 kilometres from The Club and who have paid the current entrance fee (if any) applicable to Country Members and the appropriate subscription and Capital Levy (if any) whereupon they shall be entitled to enjoy the golfing and social facilities of The Club other than the right to play in club Competitions other than competitions which have been expressly designated by the appropriate Committee of The Club as a competition in which Country members may participate until the

termination of their membership which will occur if their ordinary residence moves to within 80 kilometres from The Club. A person must be an Ordinary or Associate Member of a recognised Golf Club to be eligible for Country Membership. On an annual basis, evidence in relation to the distance from home address must be produced along with evidence of membership of Home Club. Country members shall not be entitled to attend at or vote at Annual General Meetings and Extraordinary General Meetings of The Club.

6.19 **Pavilion Members** shall be Men and Women over the age of 18 years of age on the 1st day of January of the year of their election and who have paid the current entrance fee (if any) applicable to Pavilion Members and the appropriate annual subscription and Capital Levy (if any) whereupon they shall be entitled to enjoy and make use of the amenities of the Club House to the same extent as other members of The Club and to play on the putting green and to use the practice facilities of The Club, but not to use the Golf Course unless after payment of the appropriate Green Fee and in accordance with the Rules and Constitution of The Club. Pavilion Members shall not be entitled to attend at or vote an Annual General Meetings and Extraordinary General Meetings of The Club.

6.20 **Temporary Members** shall be Men and Women who are otherwise eligible for Full or Five-day membership and have been elected to such temporary membership by the Committee and who have paid the subscription applicable to Temporary Members whereupon they shall enjoy the golfing and social activities of The Club other than the right to play in Club Competitions other than competitions which have been expressly designated by the appropriate Committee of The Club as a competition in which Temporary Members may participate. Temporary membership may only be offered for a period not exceeding one year. Temporary Members shall not be entitled to attend at or vote an Annual General Meetings and Extraordinary General Meetings of The Club.

6.21 **Overseas Members** shall be Men and Women over the age of 25 years whose primary residence is outside the island of Ireland and who have paid the current entrance fee (if any) applicable to overseas membership and the appropriate annual subscription and Capital Levy (if any) whereupon they shall be entitled to enjoy the golfing and social facilities of The Club other than the right to play in club Competitions other than competitions which have been expressly designated by the appropriate Committee of The Club as a competition in which Overseas members may participate. As an overseas Member they are eligible for a Golf Ireland Handicap. In the event of the member relocating to Ireland the overseas membership will cease and the ordinary annual membership subscription will apply. Overseas members shall not be entitled to attend or vote at Annual General Meetings and Extraordinary General Meetings of The Club.

6.22 **Life Members** shall, on the recommendation of the Management Committee, be a Six-day Member or a Five-day Member or such other person who is not a Full Member or entitled to Full Membership and who is elected a Life Member at any General Meeting of The Club. Such member shall thereafter be entitled to all the privileges of Six-day membership without paying the annual subscription or any special payment for such Life Membership. A two-thirds majority of those present and entitled to vote shall be necessary for such election. There shall not be more than five (5) Life Members of The Club at any one time.

6.23 **Young Adults** are persons who join The Club on or after the date that this constitution was adopted and who, having paid the Entrance Fee (if any), relevant annual Subscription and Capital Levy (if any) applicable to this category whereupon they shall be entitled to enjoy the golfing and social facilities of The Club in accordance with the Rules and Conditions of The Club throughout each week of the year. Young Adults shall not be entitled to attend or vote at any Annual General Meetings of either the Men's or the Ladies Golf Sections or at any Annual General or Extraordinary General Meeting of The Club.

6.24 **Senior Social Members** shall be such persons who, having previously been playing members of the Club for at least 10 years, are now retired from playing the game of golf and have paid the Annual Subscription applicable to this category. Senior Social Members shall be entitled to enjoy the social facilities of the Club and may, on payment of any membership or relevant contributions, join the social activities of clubs and societies in the Club (other than golf playing activities). Senior Social Members do not have the right to attend or vote at General Meetings of The Club or of the Men's or Ladies Sections.

6.25 **Getting into Golf Members (GIGS, SIGS, TWIGS)** shall be Men and Women over the age of 18 years on the first day of January of the year of their election and who have paid the current Entrance Fee (if any) applicable to their membership category and the annual subscription and Capital Levy (if any) applicable to the category, whereupon they shall be entitled to enjoy the golfing and social facilities of the Club in accordance with Rules and Conditions of the Club for the Getting into Golf Programme throughout each week of the year. Getting into Golf Members (GIGS, SIGS, TWIGS) shall be permitted to enjoy the golfing facilities of the Club as expressly designated by the appropriate Committee of the Club from time to time during this transitioning programme and who shall not be entitled to play in Club competitions other than competitions which have been specially designated . Getting into Golf Members (GIGS, SIGS, TWIGS) shall not be entitled to attend at or vote at Annual General Meetings and Extraordinary General Meetings of the Club.

6.26 **Others** shall be such persons as are determined by the Management Committee as it may deem fit to be members of The Club for the period ending on the 31st day of December in the year in which they become such a member after which such persons may be accepted as full or six day or five day members of The Club in accordance with the provisions of this constitution. Such members do not have the right to attend or vote at General Meetings of The Club or of the Men's or Ladies Sections.

6.27 No person shall be admitted to membership of the Club save in accordance with the provisions of this section and other than as provided for in this constitution, no person who does not pay the equivalent fee shall not be entitled to the equivalent privileges in any membership category.

7 Leave of Absence

7.1 Leave of absence from any category of membership for a period not exceeding one year may be granted at the sole discretion of the Management Committee to any Member who makes an application to the Management Committee in writing.

7.2 A leave of absence may be extended for a further period of one year when requested in writing. A leave of absence shall not exceed two years for any member.

8 Conduct of Members

8.1 All members are required to sign in their guests on arrival at The Clubhouse, unless they are playing golf and signing in at the starter's office.

8.2 The Management Committee shall maintain a code of conduct and a dress code for members and visitors. This code shall include procedures for managing breaches of the code.

9 The Club Structure

9.1 The Club structure shall comprise a Management Committee, a Men's Golf Section and a Ladies' Golf Section.

9.2 The Management Committee is the sole body with the authority over all matters relating to Stackstown Golf Club including the Men's and Ladies' Golf Sections and all committees and sub-committees.

9.3 The Men's Golf Section is responsible, subject as appropriate to the provisions of Section 5 above, for the golfing, handicapping and social activities of the male members of The Club. The management of the Men's Golf Section is vested in the Men's Golf Committee.

9.4 The Ladies' Golf Section is responsible, subject as appropriate to the provisions of Section 5 above, for the golfing, handicapping and social activities of the female members of The Club. The management of the Ladies' Golf Section is vested in the Ladies' Golf Committee.

10 Management Committee

10.1 The Management Committee will consist of the Chairperson, The Club Treasurer, The Club Secretary, The Course Officer, The House Officer, The Development Officer, The Captain of the Men's Golf Section, the Captain of the Ladies' Golf Section, the Vice-Captain of the Men's Golf Section and the Vice-Captain of the Ladies' Golf Section.

10.2 The Officers of The Club shall be, The Chairperson, The Club Treasurer, The Club Secretary, The Course Officer, The House Officer, The Development Officer, the Captain of the Men's Golf Section, the Captain of the Ladies' Golf Section, the Vice-Captain of the Men's Golf Section and the Vice-Captain of the Ladies' Golf Section, the President of the Men's Golf Section and the President of the Ladies' Golf Section.

11 Duties of Members of the Management Committee

11.1 **The Chairperson** is charged with providing leadership and direction to the committee and ensuring that the committee fulfils its responsibilities for the governance and success of the club. The Chairperson will chair the management meetings to ensure that they run efficiently and effectively and focus on club governance.

11.2 **The Captain of the Men's Section** and the **Captain of the Ladies Section** are charged with chairing the Committee meetings of the Men's Golf Section and the Ladies' Golf Section respectively and the promotion and development of the game of golf in the respective sections of The Club.

11.3 **Club Treasurer** - Responsible for all club finances and those more particularly set out in Section 18.

11.4 **Club Secretary** - Line Manager for office staff and Pro Shop including Club Professional(s) and staff. Responsible for staff contracts, meetings, AGM and those more particularly set out in

Section 19 below.

11.5 Course Officer - Line Manager for Course Superintendent and course staff. Responsible for equipment, budgets, health and safety, course operations, car park and those more particularly set out in Section 20 below.

11.6 House Officer - Responsible for catering, security, house maintenance, Padraig Harrington Room, Health and Safety as it applies to The Clubhouse and those more particularly set out in Section 21 below.

11.7 Development Officer - Responsible for the organisation of subcommittees for Marketing, Membership, (both recruitment and retention) and Communications Officer and Public relations (including the web site) and those more particularly set out in Section 22 below.

11.8 It shall be the function of the respective Vice Captains to assist the Captains in the course of their business for the duration of their term of office and in particular to jointly organise the social golf functions of The Club. The Management Committee will establish a committee of up to six additional persons to assist the Vice-Captains in this area made up of equal representation from the Men's and Ladies Sections.

11.9 It shall be the responsibility of the Golf Club Officers (except the President of the Men's Golf Section and the President of the Ladies' Golf Section) to induct and instruct all new members on appointment to the Management Committee, with regard to their duties (including confidentiality), responsibilities, protocols and the rules of Stackstown Golf Club.

12 Election of Members

12.1 All members of the Management Committee will be elected at a General Meeting of The Club, except the Captains and the Vice Captains of the Men's and Ladies Golf Sections.

12.2 Only Full Members are eligible to become members of the Management Committee.

12.3 Candidates for election to the position of Chairperson must be Full members for at least five years (includes the former Ordinary and Seven Day Members) and preferably should have served at least two years on the Management Committee or a Sub Committee or for 2 years on the Committees of the Men's or Ladies' Golf Sections although not necessarily consecutively.

12.4 Candidates (including the former Ordinary and Seven Day

Members) for election to the other positions on the Management Committee must be Full members for at least four years.

12.5 The Chairperson shall hold office for a two-year term and may be re-elected for another two years up to a maximum of four years. The Club Treasurer, The Club Secretary and The Course Officer, the House Officer and The Development Officer shall hold office for one year and may offer themselves for re-election at an Annual General Meeting of the Club duly called for such purpose.

12.6 No person other than the Chairperson shall hold office for a period greater than three consecutive years in any one position.

12.7 No person shall serve more than five consecutive years on the Management Committee of The Club. Service in the position of Chairperson shall not be counted in respect of this rule.

12.8 The Management Committee shall have power to fill any Management Committee vacancies (including temporary vacancies arising from illness etc.) which arise during the year. Person(s) appointed by the Management Committee to fill such vacancies will hold the position(s) only until the temporary vacancy ceases to exist or The Club Annual General Meeting, at which time the position(s) will be filled by election in the normal way, but they may submit themselves for re-election unless such is prevented elsewhere in these Rules.

12.9 If the number of concurrent vacancies is three or more, the Management Committee will call an extraordinary General Meeting of The Club to fill the vacancies by election.

12.10 The maximum time limit for service on the Management Committee as set out in 12.7 above shall not apply to or prevent a person being nominated as incoming vice Captain.

13 Responsibilities (Including Rules on Committees and Sub Committees, Club Development and Playing Facilities)

13.1 The Management Committee is vested with the responsibility for all the affairs of The Club and, subject to Section 5 above, exercises its authority over the Men's and Ladies' Golf Sections and over all committees and sub committees within The Club.

13.2 The Management Committee shall have the power to appoint, manage, discipline and dismiss employees of The Club following due process as it considers necessary for the due management of The Club.

13.3 The Management Committee shall be responsible for the development, maintenance and execution of the Stackstown Golf

Club business plan. The Management Committee shall update the business plan annually through consultation with members and where necessary drawing on external expertise.

13.4 The business plan shall be made available for members each year at least seven days in advance of the AGM.

14 Rules on Committees and Sub-Committees

14.1 The Management Committee shall have the power to appoint committees and sub-committees and to define the purpose, scope and duration of their activities.

14.2 Nothing contained herein shall remove or lessen the overall authority of the Management Committee over such committees and sub-committees.

14.3 Sub-committees will hold monthly meetings with minutes presented to the Management Committee of such meetings.

15 Club Development

15.1 At the Annual General Meeting, the Management Committee shall propose a Development programme (as part of the business plan) for the coming year, together with its associated capital costs, and if relevant, any associated on-going revenue costs for approval by the members.

15.2 The Management Committee shall not make any material change(s) to any Development programme which has been approved by the members, nor shall the Management Committee deviate to any material extent from the implementation plan(s) contained within any such Development plan, without the prior approval of the members given at a General Meeting of The Club.

15.3 The Management Committee shall arrange that all projects involving capital expenditure are subject to rigorous controls and reviews and that the costs of the projects are kept to the approved sums, and shall assign specific responsibility for this to one or more Management Committee members.

16 Playing Facilities

16.1 The Management Committee shall, from time to time, prescribe the playing times on the golf course, and shall determine Green fee charges and the entry fees for all Club competitions, including open competitions.

17 Committee Meetings and Procedures

17.1 Meetings of the Management Committee shall be held at least once each calendar month.

17.2 The quorum for a Management Committee meeting shall be five persons.

17.3 The chair shall be taken by the Chairperson or in his /her absence a chairperson elected from those present at the meeting. In the event of a tie vote on any motion the Chairperson shall have a casting vote, except where he/she is the proposer or seconder of a motion before the Management Committee, in which case another member of the Management Committee shall take the chair while that motion is dealt with. Such other person shall have a casting vote in such circumstances.

17.4 All members of the Management Committee and the Trustees shall receive unsigned copies of the Management Committee minutes no later than ten days after each meeting. Trustees may attend at and contribute to the monthly meetings but will have no voting rights at the meetings.

17.5 Any member of the Management Committee who is absent for three consecutive meetings, or for five meetings in any calendar year, without a reason which is acceptable to the Management Committee shall be deemed to have resigned from the Management Committee and the Management Committee shall fill the vacancy by co-option.

17.6 All written complaints addressed to the Management Committee shall be referred in the first instance to The Club Secretary who shall refer the complaints to the Management Committee, the Men's Golf Section or the Ladies' Golf Section as appropriate.

18 Finance (Including Role of Club Treasurer)

18.1 The Management Committee shall ensure that there are effective and efficient systems of financial management, control and monitoring in place, to include the keeping of books and records, the management and control of bank accounts, the production of monthly and annual statements of account, the preparation and monitoring of budgets, and bank borrowings.

18.2 The Management Committee shall ensure best practice and standards are applied to all purchasing undertaken by The Club.

18.3 The Management Committee will establish a Finance

Committee to assist The Club Treasurer in managing The Club's financial affairs on the Management Committee's behalf. The Club Treasurer will chair the Finance Committee. The Management Committee will add additional Committee members including members from both the Ladies Golf Section and the Men's Golf Section deemed to have specific and relevant expertise.

18.4 The Financial affairs of The Club shall be administered as follows:

18.4.1 The Club Treasurer shall keep full and detailed accounts, books and records showing the financial affairs, receipts and disbursements of The Club.

18.4.2 A bank account or bank accounts (including accounts in the Ladies Golf Section) shall be opened and kept in the name of The Club in such Bank and Branch as the Management Committee may from time to time determine. Cheques and electronic payments issued on behalf of The Club from any accounts shall require to be authorised by two persons one of whom shall be the Club Secretary or the Club Treasurer and the other shall be a person so authorised by the Management Committee. Payments issued from the Ladies Accounts must be authorised by the Lady Captain and the Treasurer of the Ladies Golf Section. Payments may also be made by electronic means in accordance with best practice.

18.4.3 The income of The Club shall be split between capital and revenue. All receipts shall be credited to The Club account. At year-end, fifty percent of any revenue amount surplus shall be transferred to a capital reserve account held in the name of The Club. A year-end revenue amount deficit shall be carried forward or set off against any revenue amount surplus brought forward.

18.4.4 The Management Committee shall have the power to authorise the Trustees to borrow for the purposes of funding the activities of The Club, either at one time or from time to time, by creation of charges or leases or otherwise. If such new borrowing exceeds €100,000, approval of the members will be required at an Annual or Extraordinary General Meeting of The Club.

18.4.5 The Club Treasurer will prepare a financial statement and Treasurer's Report of the affairs of the Club for the 9-month period ending 30th June 2023 and thereafter for the financial year ending June 30th in each year. After their approval by the Management Committee, the Financial Statement, together with the Treasurer's Report for the previous year shall be sent to each full member and honorary life member of The Club at least 10 days prior to the Annual General Meeting by electronic means to those full members who have provided The Club with an email address. A hard copy will be available for consultation at the Admin Office for those who have not provided The Club with an e-mail address and they will be notified accordingly.

18.4.6 The Club Treasurer shall prepare capital and revenue budgets for the coming year in consultation with the relevant Management Committee members for approval by the

Management Committee and for presentation to the members at the Annual General Meeting of The Club, together with the Management Committee's recommendations for subscriptions for the following year.

18.4.7 The Club Treasurer shall agree an annual income and expenditure budget for the coming year with the Men's and Ladies' Golf Sections.

18.4.8 The Club Treasurer shall provide the Management Committee with monthly management accounts showing expenditure performance against budget.

18.4.9 In the event that there is, or is likely to be, a material adverse variance from the agreed budgets for the year, and such variance is likely to remain material, the Management Committee shall call an Extraordinary General Meeting of The Club for the purpose of informing the members and to seek their approval for whatever actions are proposed to deal with the situation.

18.4.10 In the event that the assets of The Club have become, or are likely to become, insufficient to meet the liabilities of The Club, the Management Committee shall convene an Extraordinary General Meeting of The Club for the purpose of informing the members and to seek their approval for whatever actions are proposed to deal with the situation.

19 Administration (Including Role of Club Secretary)

19.1 The Management Committee shall ensure that there are effective and efficient systems and controls in place over the day to day administration of The Club.

19.2 The Management Committee will establish a subcommittee to assist The Club Secretary in the administration of The Club on the Management Committee's behalf. The Club Secretary will chair this subcommittee. The Management Committee will add additional Committee (including ladies and men) members deemed to have specific and relevant expertise.

19.3 The duties of The Club Secretary will include the following: -

19.3.1 All matters in relation to the Registration of Clubs Acts and matters concerning ownership or leases of club grounds and licences including the bar licence.

19.3.2 All matters and correspondence relative to Club membership and Club Rules.

19.3.3 All matters relative to alleged breaches of Club rules and discipline.

19.3.4 Acting as line manager for all staff in the Pro Shop and Office and to that end will hold monthly meetings with each team and where appropriate, with relevant staff.

19.4 The Club Secretary shall

19.4.1 conduct the correspondence of The Club and shall have the custody of all documents belonging to The Club except where the Management Committee directs otherwise.

19.4.2 record correctly the names of the persons present at each meeting and minutes of the proceedings. Such minutes shall be transcribed into a substantial and well bound minute book and shall, when approved, be authenticated by the Chairman of the next meeting as a true and accurate record of the proceedings.

19.4.3 Summarise and give notice of all meetings of the Management Committee.

19.4.4 Keep a register of the names and addresses of all members of The Club.

19.4.5 Ensure that copies of the Bye-Laws, Local Rules, and Regulations made in accordance with these rules are displayed in the Club House and Locker Rooms and that each Member gets a copy on request.

19.5 The duties of The Club Secretary under the Rules and Bye-Laws, Local Rules or Regulations made thereunder shall be carried out by him or her personally, or under his or her supervision and general control by any Secretary, Manager, Assistant or other person employed or appointed by the Management Committee for the purpose of assisting him.

19.6 The Management Committee may assign other duties to The Club Secretary from time to time.

20 Course (Including Role of Course Officer)

20.1 The Management Committee shall ensure that there are effective and efficient systems and controls in place to ensure that the maintenance and presentation of the course is to the required standards.

20.2 The Management Committee will establish a Course Committee to oversee the course on the Management Committee's behalf. The Course Officer will chair this committee, which will consist of at least one member from each of the Men's and Ladies Golf Committees. The Course Officer may also, with prior Management Committee approval, add additional committee members deemed to have specific and/or relevant expertise in this area. The Course Superintendent will attend Course meetings as requested and will report to the Course Committee on course matters.

21 House and Property

21.1 The Management Committee shall establish a House and Property Committee to oversee on the Management Committee's

behalf, The Clubhouse, its' surrounds, other Club property and The Clubhouse facilities. The House Officer will chair this committee. The House Officer shall appoint other committee members, representatives of both the Men's and Ladies Golf Sections, to be approved by the Management Committee.

22 Development Officer

22.1 The Development Officer shall be involved in the preparation, presentation and implementation of the Strategic Plan. This plan will include proposals for the marketing of The Club and for the recruitment and retention of members of The Club.

22.2 The Management Committee shall establish a Development Committee which shall include representatives from the Men's Golf Section and the Ladies' Golf Section and may also include persons from the various sections of The Club responsible for non-golfing activities.

22.3 The Development Committee will meet on a monthly basis and shall be chaired by the Development Officer.

22.4 The Development Committee will also

22.4.1 Form a Marketing/membership subcommittee of between 3 to 5 people.

22.4.2 Develop a marketing plan with budget as per strategic plan.

22.4.3 Create a plan to develop and increase membership on a yearly basis.

22.4.4 Conduct annual member surveys and exit surveys to review membership retention.

22.4.5 Appoint a Communications Officer and subcommittee which will Develop a Communications Plan to include website, social media and all IT matters.

23 Annual and Extraordinary General Meetings of The Club

23.1 Only Full Members and Honorary Life Members of The Club are entitled to attend and vote at General Meetings of The Club.

23.2 The Annual General Meeting of The Club shall, save in exceptional circumstances, be held in the month of November.

23.3 The business of the meeting will include presentation of

23.3.1 The Annual Report(s) of the Management Committees.

23.3.2 The financial statements for the 9 month period ending 30th June 2023 and thereafter for the year ended the previous 30th June.

23.3.3 The presentation of budgets.

23.3.4 The presentation of The Club development plans.

23.3.5 The election of Auditors and Trustees and Members of the

Management Committee.

23.3.6 The setting of the annual subscriptions,

23.3.7 Any revisions to the rules of The Club and any other valid business.

23.4 Members entitled to attend and vote shall be given at least twenty-one days' notice of the meeting.

23.5 Notices of motions and nominations for election of Members of the Management Committee as set out in Section 12.5 above and Trustees must be submitted to The Club Secretary, on the forms provided and properly proposed and seconded, at least fourteen days before the date of the meeting. The Management Committee shall arrange for the notices of motions and nominations for election to be prominently and promptly displayed in The Clubhouse.

23.6 The Management Committee shall arrange for copies of the motions and nominations for elections, together with a copy of the annual reports for the 9 month period to 30th June 2023 and thereafter the annual reports for the year ending the previous 30th June along with the financial statements for the relevant period to be sent to each voting member of the Club at least 10 days prior to the Annual General Meeting. This shall be done by electronic means to those members who have provided The Club with an e-mail address. A hard copy will be available at the Administration Office for those who have not provided The Club with an e-mail address and they will be notified accordingly.

23.7 The quorum for an Annual General Meeting will be fifty (50). If that number is not present and signed in at the expiry of one half hour after the time for which the meeting was arranged, the meeting will be adjourned and will be held within 28 days at a time and place to be advised to members, whereupon those entitled to be present and vote will constitute a quorum.

23.8 A copy of the minutes of a general meeting shall be prepared within 30 days of the holding of the general meeting and shall be available to all members on request.

24 Chairperson at Annual and Extraordinary General Meetings of The Club

24.1 The Chairperson or, if absent, the Captain of the Men's Golf Section or the Captain of the Ladies Golf Section (as agreed between them) shall preside at all General Meetings of The Club. If none of these are present or, being present, decline to preside, the Chairperson shall be appointed by the members of the Management Committee present.

24.2 In the event of a tie vote on a motion the Chairperson shall

have a casting vote, except in the elections of Members of the Management Committee or Trustees. The provisions of Paragraph 26.6 will apply in such circumstances.

24.3 If the Chairperson is the proposer or seconder of a motion before the meeting, he/she shall not exercise a casting vote and another Full member of the Management Committee shall take the Chair while this motion is dealt with. Such person of the Management Committee shall be appointed by the members of the Management Committee present and such other person will have a casting vote in such circumstances.

25 Extraordinary General Meetings of The Club

25.1 An Extraordinary General Meeting shall be held in the following circumstances:

25.1.1 At the request of the Management Committee.

or

25.1.2 At the written request of at least fifty of The Club's members entitled to attend and vote at General Meetings of The Club.

25.2 The Management Committee shall arrange for such meeting to take place on a date not greater than 28 days from the receipt of the request whether such request was initiated by the Management Committee or the sufficient numbers of The Club's Members as set out in 25.1.2 above.

25.3 The Management Committee shall arrange for notice of the meeting and copies of any motions for the meeting to be sent to each voting member of The Club. This shall be done by electronic means to those members who have provided The Club with an email address. A hard copy will be available at the Administration Office for those who have not provided The Club with an e-mail address and they will be notified accordingly.

25.4 If a meeting validly requested by the members has not been called by the Management Committee within fourteen days of receipt of the request, any Member as set out in 25.1.2 above who signed the request may issue notice of an Extraordinary General Meeting, and this notice shall be sufficient if published on The Club Notice Board at least ten days before the date fixed for the Meeting.

25.5 The quorum for an extraordinary general meeting will be fifty (50). If that number is not present and signed in at the expiry of one half hour after the time for which the meeting was arranged, the meeting will be adjourned and will be held within 28 days at a time and place to be advised to members, whereupon those entitled to be present will constitute a quorum.

25.6 The business of the extraordinary general meeting shall be confined to the agenda notified to Members.

26 Voting at Annual and Extraordinary General Meetings of The Club

26.1 The normal mode of voting shall be by show of hands. The voting on any particular matter shall be by secret ballot if this is so proposed by a member present, if it is seconded by another member present, and if the motion is carried by a simple majority of the members present using a show of hands.

26.2 Voting in all contested elections shall be by way of secret ballot.

26.3 Proxies shall not be allowed.

26.4 A simple majority shall be sufficient to decide any matter under discussion unless a greater majority is required under some other Club rule.

26.5 If scrutineers are required the Chairperson shall appoint them from the members present.

26.6 When completing a ballot paper for the election of Members of the Management Committee as set out in Clause 12.5 and Trustees as set out in Clause 41.5 a member may cast as many votes as there are vacancies, but may vote only once for each candidate. If the number of votes cast by a member exceeds the number of vacancies, the member's ballot paper shall be treated as void.

26.7 In the event of a tie a further ballot shall be held to fill the remaining vacancies from the candidates who have tied and in the event of a further tie the result shall be decided by lot.

26.8 If there are insufficient candidates for the vacancies, the incoming Management Committee will fill the vacancies by co-option at the earliest opportunity.

27 Minute Books

27.1 Notwithstanding the provisions of Clause 23.8, the minutes of all General meetings shall be recorded in a minute book or electronic kept for that purpose.

27.2 At each General meeting the minutes of the previous General meeting(s) shall be adopted and, having been approved by the members present, shall be signed and dated by the Chairperson as being a correct record.

28 Extension of term of Office of Presidents, Captains and Vice Captains in exceptional circumstances

28.1 Notwithstanding any other provision in this constitution and subject to 28.2 below, the Captain, Vice Captain and President of the Mens Golf Section and the Captain, Vice Captain and President of the Ladies Golf Section having been duly appointed at their respective Annual General Meetings, may individually, severally or collectively be re-appointed for a further one year, and no more than one further consecutive year, so that their term of office would last two years in total.

28.2 The provisions of Clause 28.1 shall only apply where

28.2.1 a motion to carry forward the term of office of the respective officer or officers has been proposed to the membership at the Men's or Ladies Annual General Meeting by the Chairperson of the Management Committee.

28.2.2 such motion sets out the exceptional circumstances applicable in the instance

and

28.2.3 the Management Committee has voted in favour of the proposal by a two-thirds majority of those present at a duly convened meeting of the Management Committee.

29 The President of the Men's Golf Section and the President of the Ladies' Golf Section

29.1 The President of the Men's Golf Section and the President of the Ladies' Golf Section shall be elected at the respective Annual General Meeting of the relevant section from among the members eligible to attend and vote at such meetings.

29.2 The functions of each President shall be to perform such representative roles as agreed with the respective committee.

30 The Men's Golf Section

30.1 Subject to Section 5 above, the affairs of the Men's Golf Section shall be under the jurisdiction and control of the Men's Golf Committee, which shall comprise the President of the Men's Golf Section, the Captain, the Vice-Captain, the Secretary of the Men's Section, the Handicap Secretary and up to four other members.

30.2 The incoming Vice-Captain shall be nominated by the

incoming Captain to the Men's Committee.

30.3 Prior to such nomination the incoming Captain shall consult with the Chairperson of the Management Committee on the person to be nominated.

30.4 Following such consultations and agreement on the nominated person, the Chairperson shall second the proposal for the incoming Vice-Captain to the Men's Committee and for this purpose shall be entitled to attend at the relevant meeting of the Men's Committee.

30.5 The incoming Captain will inform the Annual General Meeting of the Men's Golf Section of the incoming Vice-Captain.

30.6 The nominated Vice-Captain must satisfy the following conditions:-

30.6.1 He must be a Full member of the Club

30.6.2 He must have been a member of The Club for at least seven years.

30.6.3 He must have served a total of two years on the Management Committee or on the Men's Golf Committee or on a duly established committee or sub-committee of The Club.

30.7 He will automatically become Captain for one year only in the year immediately after his Vice-Captaincy, and, having completed his year as Captain, will retire from the Men's Golf Committee and will not be eligible for election to any position on the Men's Golf Committee for one year.

30.8 If the Captain does not complete his term of office, the Vice-Captain shall automatically become Captain for the remainder of that year and shall also serve his term as Captain the following year by right.

30.9 If the Vice-Captain does not complete his term of office, the Captain shall select a new Vice-Captain and shall put his selection to the Men's Golf Committee for ratification.

30.10 The other members of the Men's Golf Committee shall be elected at a General Meeting of the Men's Golf Section and each must be eligible for election and be a current member of The Club for at least the last three years.

30.11 Each member of the Men's Golf Committee shall hold office for one year but may offer himself for reelection subject to a maximum length of service of three consecutive years after which the person must step down from membership of the Men's Committee. The person may subsequently seek election to the Men's Committee following a break of at least one year. This provision does not apply to a person holding the position of Captain or

Vice-Captain.

30.12 Subject to Section 5 above, the Men's Golf Committee is responsible for the management of the golfing and handicapping matters of the Men's Golf Section.

31 Men's Golf Committee Meetings and Procedures

31.1 Meetings of the Men's Golf Committee shall take place at least once each calendar month.

31.2 The quorum for a meeting of the Men's Golf Committee shall be four persons.

31.3 The Captain of the Men's Golf Section shall chair the Men's Committee meetings. In his absence the chair shall be taken by the President or, in his absence, by a chairperson elected by the meeting. The Chairperson shall have a casting vote as well as his own vote, except where he is the proposer or seconder of a motion before the meeting, in which case another member shall take the chair while that motion is dealt with. Such member will have a casting vote in such circumstances.

31.4 The Secretary shall record the minutes of all meetings.

31.5 The Men's Golf Committee has the power to fill any vacancies arising in the committee.

31.6 The Men's Golf Committee shall have the power to appoint sub-committees and shall define the purpose, scope and duration of such sub-committees.

32 Annual General Meetings of the Men's Golf Section

32.1 The Annual General Meeting of the Men's Golf Section will, save in exceptional circumstances, be held in November.

32.2 The Annual General Meeting of the Men's Golf Section will be held in advance of the Annual General Meeting of The Club.

32.3 The business of the Annual General Meeting shall include adoption of the Men's Golf Section Secretary's report, election of members of the Men's Committee and any other valid business connected with the golfing, handicapping and social activities of the Men's Golf Section.

32.4 Members entitled to attend and vote at the AGM shall receive at least twenty-one days' notice of the Annual General Meeting.

32.5 Motions and nominations for election of members of the Committee must be submitted to the Secretary of the Men's Golf Section, on the forms provided and properly proposed and seconded, at least fourteen days before the date of such meeting. Notices of motions and nominations for elections together with a copy of the annual report shall be promptly and prominently displayed in The Clubhouse.

32.6 The quorum for an Annual General Meeting shall be thirty. If that number is not present and signed in at the expiry of one half-hour after the time for which the meeting was summoned, the meeting shall be adjourned and held one week later at the same time and place, whereupon those present and entitled to vote shall constitute a quorum.

32.7 Only Full Members, Honorary Life Members, Six Day members, and Five Day members of the Men's Golf Section are entitled to attend and vote at General Meetings of the Men's Golf Section.

32.8 The Captain of the Men's Golf Section, or, if absent, the President shall preside at all General Meetings of the Men's Golf Section. If neither is present or, being present, declines to preside, the Chairperson shall be appointed by the Meeting.

32.9 In the event of a tie vote on a motion the Chairperson shall have a casting vote except in the election of members of the Men's Golf Committee in which circumstances the provisions of paragraph 30.3 shall apply.

32.10 If the Chairperson is the proposer or seconder of a motion before the meeting, he shall not exercise a casting vote, and another member of the Men's Golf Committee shall take the Chair while this motion is dealt with. Such member will have a casting vote in such circumstances.

33 Voting at General Meetings of the Men's Golf Section

33.1 The normal mode of voting shall be by show of hands. The voting on any particular matter shall be by secret ballot if this is so proposed by a member present, if it is seconded by another member present, and if the motion is carried by a simple majority of the members present using a show of hands.

33.2 Voting in all contested elections shall be by way of secret ballot.

33.3 Proxies shall not be allowed.

33.4 A simple majority shall be sufficient to decide any matter under discussion unless a greater majority is required under some other Club rule.

33.5 If scrutineers are required, the Chairperson shall appoint them from the members present.

33.6 When completing a ballot paper for the election of members of the Men's Golf Committee, a member may cast as many votes as there are vacancies, but may vote only once for each candidate. If the number of votes cast by a member exceeds the number of vacancies, the member's ballot paper shall be treated as void.

33.7 In the event of a tie, a further ballot shall be held to fill the remaining vacancies from the candidates who have tied, and, in the event of a further tie, the result shall be decided by lot.

33.8 If there are insufficient candidates for the vacancies, the Chairperson shall attempt to fill the vacancies from the members present and, failing this, the Men's Golf Committee shall have the power to co-opt members to fill the vacancies.

34 Minute Books of the Men's Golf Section

34.1 The minutes of all General meetings shall be recorded in a minute book kept for that purpose.

34.2 At each General meeting, the minutes of the previous General Meeting(s) shall be adopted and, having been approved by the members present, shall be signed and dated by the Chairperson as being a correct record.

35 The Ladies Golf Section

35.1 Subject to Section 5 above, the affairs of the Ladies' Golf Section shall be under the jurisdiction and control of the Ladies' Golf Committee, which shall comprise the Lady President, the Lady Captain, the Lady Vice-Captain, the Secretary, the Competition Secretary, the Handicap Secretary, The Honorary Treasurer of the Ladies Section and five other members.

35.2 The incoming Vice-Captain shall be nominated by the incoming Captain to the Ladies Committee.

35.3 Prior to such nomination the incoming Captain shall consult with the Chairperson of the Management Committee on the person to be nominated.

35.4 Following such consultations and agreement on the

nominated person, the Chairperson shall second the proposal for the incoming Vice-Captain to the Ladies' Committee and for this purpose shall be entitled to attend at the relevant meeting of the Ladies Committee.

35.5 The incoming Captain will inform the Annual General Meeting of the Ladies Golf Section of the incoming Vice-Captain.

35.6 The nominated Vice-Captain must satisfy the following conditions: -

35.6.1 She must be a Full member of the Club

35.6.2 She must have been a member of The Club for at least seven years.

35.6.3 She must have served a total of two years on the Management Committee or on the Ladies Golf Committee or on a duly established committee or sub-committee of The Club.

35.7 She will automatically become Captain for one year only in the year immediately after her Vice-Captaincy, and, having completed her year as Captain, will retire from the Ladies Golf Committee and will not be eligible for election to any position on the Ladies Golf Committee for one year.

35.8 If the Captain does not complete her term of office, the Vice-Captain shall automatically become Captain for the remainder of that year and shall also serve her term as Captain the following year by right.

35.9 If the Vice-Captain does not complete her term of office, the Captain shall select a new Vice-Captain and shall put her selection to the Ladies Golf Committee for ratification.

35.10 The other members of the Ladies' Golf Committee shall be elected at a General meeting of the Ladies' Golf Section, and each must be eligible for election and be a current member of The Club for at least the last three years.

35.11 The other elected members of the committee shall hold office for one year but may offer themselves for reelection subject to a maximum length of service of three consecutive years after which the person must step down from membership of the Ladies' Committee. The person may subsequently seek election to the Ladies' Committee following a break of at least one year. This provision does not apply to a person holding the position of Captain or Vice-Captain.

35.12 Subject to Section 5 above, the Ladies' Golf Committee is responsible for the management of the golfing, handicapping and social golf activities of the Ladies' Golf Section.

36 Ladies' Golf Committee Meetings and Procedures

36.1 Meetings of the Ladies' Golf Committee shall take place at least once each calendar month. At least seven days' notice of meetings shall be given to each member of the committee by the Secretary save in exceptional circumstances.

36.2 The quorum for a meeting of the Ladies' Golf Committee shall be six.

36.3 The Lady Captain shall chair the Ladies Golf Committee meetings. In her absence the chair shall be taken by the Lady President or, in her absence, by a chairperson elected by the meeting. In the event of a tie vote on a motion, the Chairperson shall have a casting vote except where she is the proposer or seconder of a motion before the meeting, in which case another member shall take the chair while that motion is dealt with. Such member will have a casting vote in such circumstances.

36.4 The Secretary shall record the minutes of all meetings.

36.5 The Ladies' Golf Committee has the power to fill any other vacancies arising in the Committee.

36.6 The Ladies' Golf Committee shall have the power to appoint sub-committees and shall define the purpose, scope and duration of such sub-committees.

37 Annual General Meetings of the Ladies' Golf Section

37.1 The Annual General Meeting of the Ladies' Golf Section will, save in exceptional circumstances, be held in November.

37.2 The Annual General Meeting of the Ladies' Golf Section will be held in advance of the Annual General meeting of The Club.

37.3 The business of the Annual General Meeting shall include adoption of the Ladies' Golf Section Secretary's report, election of members of the Committee and any other valid business connected with the golfing, handicapping and social activities of the Ladies' Golf Section.

37.4 Members entitled to attend shall receive at least twenty-one days' notice of the Annual General Meeting.

37.5 Motions and nominations for election of members of the Committee must be submitted to the Secretary of the Ladies' Golf Section, on the forms provided and properly proposed and seconded, at least fourteen days before the date of such meeting. Notices of motions and nominations for

elections shall be promptly and prominently displayed by the Secretary in The Clubhouse.

37.6 The quorum for an Annual General Meeting shall be thirty. If that number is not present and signed in at the expiry of one half-hour after the time for which the meeting was summoned, the meeting shall be adjourned and held one week later at the same time and place, whereupon those present and entitled to vote shall constitute a quorum.

37.7 Only Full Members, Honorary Life Members, Six Day members, Five day members, Lady Associates and TWIGS (3rd year participants in the Get into Golf Programme) of the Ladies' Golf Section are entitled to attend and vote at General Meetings of the Ladies' Golf Section.

37.8 The Lady Captain or, if absent, the Lady President shall preside at all General Meetings of the Ladies' Golf Section. If neither is present or, being present, declines to preside, the Chairperson shall be appointed by the Meeting.

37.9 In the event of a tie vote on a motion the Chairperson shall have a casting vote except in the election of members of the Ladies' Golf Committee for which the provisions of 35.3 shall apply.

37.10 If the Chairperson is the proposer or seconder of a motion before the meeting, she shall not exercise a casting vote and another member of the Ladies' Golf Committee shall take the Chair while this motion is dealt with. Such member will have a casting vote in such circumstances.

38 Voting at General Meetings of the Ladies' Golf Section

38.1 The normal mode of voting shall be by show of hands. The voting on any particular matter shall be by secret ballot if this is so proposed by a member present, if it is seconded by another member present, and if the motion is carried by a simple majority of the members present using a show of hands.

38.2 Voting in all contested election shall be by way of secret ballot.

38.3 Proxies shall not be allowed.

38.4 A simple majority shall be sufficient to decide any matter under discussion unless a greater majority is required under some other Club rule.

38.5 If scrutineers are required, the Chairperson shall appoint them from the members present.

38.6 When completing a ballot paper for the election of members of the Ladies' Golf Committee, a member may cast as many votes as there are vacancies, but may vote only once for each candidate. If the number of votes cast by a member exceeds the number of vacancies, the member's ballot paper shall be treated as void.

38.7 In the event of a tie, a further ballot shall be held to fill the remaining vacancies from the candidates who have tied, and, in the event of a further tie, the result shall be decided by lot.

38.8 If there are not enough candidates for the vacancies, the Chairperson shall attempt to fill the vacancies from the members present and, failing that, the Committee shall have the power to co-opt members to fill the vacancies.

39 Minute Books of the Ladies Golf Section

39.1 The minutes of all General meetings shall be recorded in a minute book kept for that purpose.

39.2 At each General meeting, the minutes of the previous General Meeting(s) shall be adopted and, having been approved by the members present, shall be signed and dated by the Chairperson as being a correct record.

40 Standing Orders re Holding of Club Meetings

40.1 The following Standing Orders shall apply at all Annual General Meetings and Extraordinary General Meetings of The Club.

40.2 The Annual General Meetings shall be held in accordance with the rules of The Club.

40.3 A speaker at an Annual General Meeting must stand and give his/her name to the Chair.

40.4 Speakers will address all matters through the Chairman of the meeting.

40.5 No speaker may speak for more than five minutes on any one topic unless by special permission of the Chair.

40.6 Only one speaker may speak at a time.

40.7 Each speaker who wishes to contribute may speak once and only once on each item on the agenda.

40.8 Once a speaker has contributed he ought not to interrupt or otherwise distract any other subsequent speaker.

40.9 No second speech will be allowed by a previous speaker on the issue under discussion unless by way of explanation which must not introduce a new topic.

40.10 The meeting has the power to deal with improper conduct by any Member(s) by resolving that the offending Member(s) be not further heard or if necessary by suspending the meeting in the case of disorder or obstruction.

40.11 The order in which Members speak will be determined by the Chairman, who shall call each speaker in turn and by name.

40.12 The order of business of the meeting shall be the order of business as laid down in the Agenda for the Meeting which shall be circulated to the members in advance of the meeting.

40.13 The proposer of a motion has the right to reply or restate his motion before a vote is taken.

40.14 Motions for discussion must be submitted to The Club Secretary not less than fourteen clear days before the Annual General Meeting.

40.15 Notwithstanding any rule elsewhere, motions may be accepted from the floor of the meeting if two thirds of the members present at the meeting so decide.

40.16 All motions must be properly proposed and seconded.

40.17 The proposer of a motion and seconder must be present at the Annual General Meeting to present their motion.

40.18 The Chairman may use his discretion on the amount of time given to any item on the Agenda before moving on to the next item, or taking a vote on the motion.

40.19 Standing orders may be suspended on a two-thirds majority vote of the members present at the meeting.

40.20 Voting shall be by a show of hands or by secret ballot as agreed by the meeting and no proxies shall be allowed.

40.21 If the Chairman's declaration as to the result of a vote is challenged, a second vote will be demanded by the Chairman and Tellers appointed by the Chairman shall make a count of the votes cast and report to the Chairman whose declaration as to the correctness of the result shall be decisive.

40.22 A majority of one shall be sufficient to decide any question under discussion unless a greater majority is required pursuant to

the Rules and Regulations of The Club.

40.23 Any rule of The Club may be amended, altered, added to, deleted or changed by Resolution assessed by a two thirds majority of the members present and voting at any General Meeting. Such amendment, alteration, addition, deletion or change shall only apply with effect from the day after the meeting or at any time thereafter as determined by the meeting.

41 Annual Subscription and Entrance Fees

41.1 The annual subscription payable by the various categories of membership shall be decided by the Annual General Meeting of The Club and shall come into force at the start of the next calendar year following such a decision.

41.2 For the purpose of the payment and collection of annual fees and subscriptions The Club year shall commence on the 1st day of January and shall end on the 31st day of December following, to distinguish it from the reporting year (1st July to 30th June - effective from 1st July 2023.)

41.3 All subscriptions shall become due on the 1st day of January each year and must be paid promptly. The Club may, at its discretion accept payment of such amounts by instalments from such members.

41.4 Save as provided for in section 41.5, any Member whose subscription is unpaid after the last day of January at the commencement of The Club year shall cease forthwith to be a Member of The Club.

41.5 Any member who is paying by instalments or direct debit or standing order and who is in arrears for a period of two or more months shall cease forthwith to be a member of The Club.

41.6 The Management Committee by a majority vote of the Members present at the meeting may suspend or modify the application of these rules to any Member, if reasonable cause is shown.

41.7 Persons elected Members of The Club between the seventh and tenth months (inclusive) of The Club year will be required to pay only half the annual subscription to the 31st day of December following the election, in addition to the full entrance fee (if any) payable. Those elected in the eleventh and twelfth months of The Club year to membership shall be exempt from payment of any subscription for the un-expired portion of the year of election on payment of their entrance fee (if any) and subscription in full for the following year.

41.8 Subject to the provisions of 41.9 below, persons who have at least thirty years continuous membership and who are over seventy years of age may be charged a reduced annual subscription fee. Such reduction, if any, but limited to a maximum of 25% will be decided by the Management Committee of The Club and shall come into force as and from the 1st day of January in the year following the Annual General Meeting of The Club at which this reduction is duly notified by the Management Committee.

41.9 The Management Committee will take due cognisance of the financial affairs of The Club when deciding on any reduction provided for in 41.8 and in any event such reduction will only apply on a year by year basis.

41.10 The entrance fee and annual subscription payable may be waived/reduced by the Management Committee on behalf of a particular person, who has by virtue of their golfing ability or achievements, brought honour and recognition to The Club. No more than three (3) such persons may avail of this facility in any one calendar year.

41.11 The entrance fee payable for each category of membership shall be decided by the Management Committee.

42 Trustees and Club Property

42.1 All property both real and personal, used, operated or acquired by The Club shall vest in the Trustees for the time being (hereinafter called "the Trustees") on behalf of the Full and Honorary Life Members who shall have all the rights, powers and duties conferred upon them by the Rules of The Club for the time being in force.

42.2 The number of Trustees shall not exceed three in number at any one time and the number of trustees shall not be less than two at any one time.

42.3 The Trustees shall not acquire or dispose of land (including leasehold or freehold interest in land) or buildings nor grant or create any Licence or easement affecting the land, buildings or property unless:

42.3.1 directed by a resolution of the Management Committee (an entry in the minutes of the Management Committee meeting shall be conclusive evidence of this resolution)

AND

42.3.2 such acquisition or disposal of land ((including leasehold or freehold interest in land), Licence or easement has been approved by a resolution of a two thirds majority of the members at a General Meeting of The Club (an entry in the Minutes of the General Meeting shall be conclusive evidence of this resolution).

42.4 The Trustees shall be the only persons to sue or to be sued for and on behalf of The Club, but they shall not be personally liable, either jointly or severally, for any debt, loss, deficiency, damage, costs or other expenditure for which The Club shall be or shall become liable in any matter whatsoever. Such debt, loss, deficiency, damage, costs or other expenditure shall be made good by The Club's Full Members.

42.5 Trustees shall be elected by the members at a General Meeting of The Club and only full members (including the former Ordinary and Seven Day Members) of at least ten years standing who have served two years on the Management Committee or a Sub Committee (not necessarily consecutively) shall be eligible for election as Trustees. Any Trustee elected under this clause shall hold office for seven years or until resignation from The Club as a Trustee or removal from Office by resolution of the members at the Annual General Meeting of the Full Members/Honorary Life Members.

42.6 Members who are Trustees at the coming into force of this Constitution shall hold office for seven years from such date or until resignation from The Club as a Trustee or removal from Office by resolution of the members at the Annual General Meeting of the Full Members/Honorary Life Members.

42.7 Trustees shall be eligible for re-appointment. With effect from 1st January 2022, any election or appointment of a Trustee or Trustees shall ensure that at least one of the Trustees is a woman and another a man with the third being either a woman or a man. This provision shall not prevent a woman or a man being appointed or elected as a Trustee prior to 1st January 2022.

42.8 The Management Committee has the power to fill any vacancy howsoever arising in the Trustee positions by co-option. Such new Trustees shall hold office only until the next Annual General Meeting of The Club and shall then resign but may offer themselves for re-election.

42.9 Trustees shall not hold any other position on the Management Committee or on the Men's or Ladies' Golf Sections while serving as Trustees.

42.10 Trustees may attend at and contribute to the meetings of the Management Committee but will have no voting rights at the meetings.

42.11 Trustees duly elected pursuant to the provisions of Clause 42.5 of these rules and Trustees co-opted to the position of Trustee pursuant to the provisions of Clause 42.8 of these rules shall be **formally** appointed by the Chairperson for the time being of The

Club, who is hereby vested with the power of appointment to give effect to such election or co-option pursuant to the provisions of Clause 42.5 and 42.8 respectively.

43 Insurance

43.1 The Management Committee and the Trustees shall ensure that appropriate and adequate insurance is in place to insure against loss or damage to Club Property and to insure against any risk for which The Club may become liable.

44 Visitors and Members' Guests

44.1 Any adult member may introduce a visitor.

44.2 If the visitor is entering The Clubhouse, the member effecting the introduction shall first enter the visitor's name, address and date of visit in the visitor's book kept for that purpose, and the member shall attach his/her own signature to the entry.

44.3 No visitor shall be supplied with excisable liquor on The Club's premises unless on the invitation of and in the company of the introducing member.

44.4 Every paying visitor must procure a numbered green fee voucher bearing the visitor's name and the date of the visit. Payment of the green fee shall entitle the visitor to play one round of golf and pavilion membership for the day.

44.5 Visiting competitors in open competitions in The Club shall have Pavilion membership on the day(s) they are playing only.

44.6 The Secretary/Manager or The Club Professional or their representatives or a member of the Management Committee, having made and signed the necessary entry in the visitor's book, may permit a person or group not having an introduction from a member to play on the course and use The Clubhouse as a visitor on payment of the current green fee.

44.7 The Management Committee reserves the right to refuse permission for any particular visitor to use The Clubhouse or Course and to suspend the rules permitting the introduction of visitors at any time.

44.8 Any two members of the Management Committee or their representatives may cancel the admission of a visitor whose admission may be irregular, or whose presence or conduct they deem objectionable, or who deliberately breaks any of the rules, bye-laws or regulations of The Club.

44.9 The Management Committee may also provide this authority to the Secretary/Manager of The Club or his representative. The fee paid by any such visitor may be either forfeited or refunded at the discretion of the Management Committee.

45 Bye-Laws

45.1 The Management Committee shall have power from time to time make such bye-laws as it considers necessary for the management of The Club and to alter and repeal same.

45.2 The Men's and Ladies' Golf Committees shall have power to make such rules and bye-laws as they consider necessary for matters under their jurisdiction and to alter and repeal same. Such rules and bye-laws must be submitted to the Management Committee for approval at the earliest opportunity.

46 Registration of Clubs Acts and Intoxicating Liquor Acts.

46.1 The Club shall comply with the requirements of the Registration of Clubs Acts 1904 to 2003, the Intoxicating Liquor Acts 1833 to 2003, and any other Act/s which may be passed amending same.

46.2 No person who is not a Member shall order or pay for refreshments in The Clubhouse.

46.3 A Visitor shall not be supplied with excisable liquor on The Club premises unless on the invitation and in the company of a Member, and that Member shall, upon the admission of such Visitor to The Club premises, or immediately upon he/she being supplied with liquor, enter his/her own name and the name and address of the Visitor in a book which shall be kept for the purpose and shall show the date of such visit.

46.4 Notwithstanding these provisions, where Members of a Group (a club registered or unregistered, society or organisation) are visiting The Club for the purpose of: -

46.4.1 Taking part in any pastime, sport, game or recreation at The Club;

or

46.4.2 Organising or taking part in the organisation of, or arrangements for, any such activity;

46.4.3 intoxicating liquor may be supplied to them at the request and in the presence of an Official of The Club on the occasion of the visit. An Official of The Club shall enter the name of the Group concerned and the number of persons in it, in the Visitors Book.

46.5 The Management Committee may prohibit the admission of any Visitor to The Club premises and no member shall bring any person whose admission is prohibited into The Club premises.

46.6 No excisable liquor shall be sold or supplied to any person under eighteen years of age.

46.7 Subject to sub-sections 45.7.1 to 45.7.5 no person under the age of 18 years shall be allowed in the Bar at any time.

46.7.1 A child who is accompanied by his or her parent or guardian may be in the Bar between 10:30 a.m. (12:30 p.m. on Sundays) and 9:00 p.m.

46.7.2 Paragraph 45.7.1 above does not apply where it appears that the child's presence in the Bar could reasonably be regarded as injurious to his or her health, safety or welfare.

46.7.3 It shall not be unlawful to allow a person who is aged at least 15 years, but under the age of 18 years, to be in the Bar between 10:30 a.m. (12:30 p.m. on Sundays) and 9:00 p.m.

46.7.4 It shall not be unlawful for a child who is accompanied by his or her parent or guardian, or a person who is at least 15 years, but under the age of 18 years, to be in the Bar on the occasion of a private function at which a substantial meal is served to persons attending the function.

46.7.5 Paragraph 45.7.1 does not apply in relation to a person under the age of 18 years who is (a) passing through the Bar solely for the purpose of entering or leaving another part of the premises, or is employed in the Bar.

46.8 Persons between the ages of 18 and 21 years are not allowed to be in the Bar between 9:00 p.m. and 10:30 a.m. on the following day (12:30 p.m. if the following day is a Sunday) if the person does not produce an age document in one of the following forms: -

46.8.1 An age card as described in the Act

46.8.2 A valid passport

46.8.3 An EU identity card

46.8.4 A driving licence

46.8.5 A document issued by a body and in a form prescribed by the Minister.

46.9 Intoxicating liquor shall not be supplied on the premises at a reduced price during a limited period on any day.

46.10 No excisable liquor shall be sold or supplied for consumption outside the premises of The Club, except to Members of The Club

between the hours of:

- 46.10.1 Monday to Saturday: 10:30 a.m. to 10:00 p.m.
- 46.10.2 Sunday: 12:30 p.m. to 10:00 p.m.

46.11 No excisable liquor shall be sold for consumption outside the premises at any time on Good Friday or Christmas Day.

46.12 No Officer or Members of the Management Committee, the Men's Committee or the Ladies' Committee and no employee of The Club shall have any personal interest in the sale of excisable liquor to The Club or in the profits arising from such sale.

46.13 No excisable liquor shall be supplied for consumption on The Club premises to any person (other than a Member of The Club lodging in The Club premises) or be consumed on the premises by any person (other than such a Member):-

- 46.13.1 At any time on Christmas Day or Good Friday;
- 46.13.2 On any other day as specified hereunder, outside the times so specified in respect of it: -
 - 46.13.2.1 Saint Patrick's Day between 12.30 p.m. and 12.30 a.m. on the following day
 - 46.13.2.2 The 23rd December if it falls on a Sunday between 10.30 a.m. and 11.30 p.m.;
 - 46.13.2.3 Christmas Eve and the eve of Good Friday between 10.30 a.m. and 11.30 p.m.;
 - 46.13.2.4 The eve of any public holiday (other than Christmas Eve) and where the eve falls on a weekday, between 10.30 a.m. and 12.30 a.m. on the following day, or if it falls on a Sunday, between 12.30 p.m. and 12.30 a.m. on the following day;
 - 46.13.2.5 Any other Sunday (except a Saint Patrick's Day which falls on a Sunday): between 12.30 p.m. and 11.00 p.m.
 - 46.13.2.6 Any other Monday, Tuesday, Wednesday or Thursday: between 10.30 a.m. and 11.30 p.m.;
- and
- 46.13.2.7 Any other Friday or Saturday between 10:30 a.m. and 12.30 a.m. on the following day.

46.14 The hours specified in this paragraph in respect of any day specified in that paragraph are in addition to the period between midnight and 12.30 a.m. on that day where that period is included in the hours so specified in respect of the eve of that day.

46.15 Nothing in the Registration of Clubs Acts, 1904 to 1999, or contained, by virtue only of the operation of Section 7.56.1 (as amended by the Intoxicating Liquor Act 2000), shall operate to prohibit the supplying for consumption on The Club premises of excisable liquor to any person or the consumption of excisable liquor on those premises by any person: -

- 46.15.1 On Christmas Day, between 12.00 midday and 10.00 p.m.,

or

46.15.2 On any other day, for one hour after the expiration of any period in respect of that day, during which it is lawful for The Club, by virtue of Clause 8.b (Section 7.56.1(b), as amended) to supply any excisable liquor for consumption on The Club premises, if in each case the excisable liquor is ordered by or on behalf of that person at the same time as a substantial meal is so ordered, and consumed by that person during the meal or after the meal has ended.

47 Personal Property

47.1 The personal belongings of all members, employees, visitors and others on or in The Club premises (to include The Clubhouse, the car park and the course) shall be at the sole risk of the owners, and The Club shall not be responsible for any loss or damage thereto however arising; but this rule shall not prejudice any claims by The Club or the owners against any insurance companies for the loss or damage sustained.

48 Change of Constitution and Rules and Transitory provisions

48.1 No rule of either the Men's Golf Section or the Ladies' Golf Section shall be repealed or altered or new rule made except at a General Meeting of such Section and by consent of at least two thirds of the Members present and entitled to vote at such meeting and written notice of the proposed changes must be sent to the Secretary of that particular Golf Section with the names of the proposer and seconder attached, at least three weeks previous to the meeting at which same is to be considered.

48.2 The Management Committee may alter or add to the Rules for the purpose of complying with the provisions of the Registration of Clubs (Ireland) Act 1904 or any Act which may be introduced amending same but except for the purpose aforesaid.

48.3 No rule of The Club shall be repealed or altered or new rule made except at a General Meeting of The Club and by consent of at least two thirds of the Members present and entitled to vote at such meetings and written notice of the proposed changes must be sent to The Club Secretary with the names of the proposer and seconder attached, at least three weeks previous to the meeting at which same is to be considered.

48.4 The Club Secretary shall place the proposal on The Club Notice Board and put the item on the Agenda for the next General Meeting of The Club concerned.

48.5 Any changes made in the Constitution of The Club which affects the Constitution of the Golf Ireland must be submitted to the Union for approval prior to adoption.

48.6 No change in the Rules of the Men's Golf Section shall be in conflict with the Constitution of Golf Ireland.

48.7 No change in the Rules of the Ladies' Golf Section shall be in conflict with the Constitution of Golf Ireland.

48.8 This Constitution was adopted on the 16th day of May, 2017 and save as set out in 48.9 and 48.10 below, shall come into force with effect from 1st December 2017.

48.9 The 2017 and subsequent Annual and Extraordinary General Meetings of The Club, the Annual General Meetings of the Men's Golf Section and the Annual General Meetings of the Ladies Golf Section shall be held in accordance with the provisions of this constitution and all elections arising at any such meeting and thereafter will be conducted as per this constitution.

48.10 Any person appointed to a position in the Club from the date of the adoption of this constitution as set out in section 47.8 above shall be appointed to and hold that office under the terms of this constitution and shall satisfy the criteria set out in this constitution for the holding of that office.

48.11 Any person holding the office of Chairperson at the date of adoption of this constitution shall continue in office as if first elected at the date of adoption of this constitution and may offer him or her self for re-election at the Annual General Meeting in 2018 for a second term of office.

Signed:- Declan O'Hanlon, Chairperson

Signed:- Eugene Banks, Club Secretary

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The following shows the history of any changes made to this constitution from 2017 onwards.

The original constitution was passed on 17th May 2017 and for the most part, came into effect on 1 December 2017.

1. Annual General Meeting of 2018 - ten amendments in total.

1. In Clause 12.5 Insert the word "Annual" before the word "General" so the Clause reads as follows (amendment shown in bold):-

"12.5 The Chairperson shall hold office for a two-year term and may be re-elected for another two years up to a maximum of four years. The Club Treasurer, The Club Secretary and The Course Officer, the House Officer and The Development Officer shall hold office for one year and may offer themselves for re-election at an Annual General Meeting of the Club duly called for such purpose."

2. In Clause 18.3 Insert the word "Golf" between Ladies and Section and insert the word "Golf" between Men's and Section so that the Clause reads as follows (amendment in bold):-

"18.3 The Management Committee will establish a Finance Committee to assist The Club Treasurer in managing The Club's financial affairs on the Management Committee's behalf. The Club Treasurer will chair the Finance Committee. The Management Committee will add additional Committee members including members from both the Ladies Golf Section and the Men's Golf Section deemed to have specific and relevant expertise."

3. In Clause 23.5 2nd line - Amend Section 10.1 to Clause 12.5 so that the full Clause reads as follows:-

"23.5 Notices of motions and nominations for election of Members of the Management Committee as set out in Clause 12.5 above and Trustees must be submitted to The Club Secretary, on the forms provided and properly proposed and seconded, at least fourteen days before the date of the meeting. The Management Committee shall arrange for the notices of motions and nominations for election to be prominently and promptly displayed in The Clubhouse."

4. Clause 25.1.2 Delete the word "Full" from 1st line so that the Clause reads as follows (amendment shown as strikethrough):-

"25.1.2 At the written request of at least fifty of The Club's ~~Full~~ members entitled to attend and vote at General Meetings of The Club."

5. Clause 25.2 Delete the word "full" and Insert the words "as set out in 25.1.2 above" at the end of the sentence so that the phrase now reads as follows (deletion shown as a strikethrough and insertion shown in bold):-

"25.2 The Management Committee shall arrange for such meeting to take place on a date not greater than 28 days from the receipt of the request

whether such request was initiated by the Management Committee or the sufficient numbers of The Club's full Members as set out in 25.1.2 above”.

6. Clause 25.4 Delete the word “Full” before Member and insert the phrase “as set out in 25.1.2 above” after Member so that the Clause now reads as follows:-

“25.4 If a meeting validly requested by the members has not been called by the Management Committee within fourteen days of receipt of the request, any full Member as set out in 25.1.2 above who signed the request may issue notice of an Extraordinary General Meeting, and this notice shall be sufficient if published on The Club Notice Board at least ten days before the date fixed for the Meeting.”

7. Clause 26.6 Amend Clause 10.1 to Clause 12.5 so that the full Clause is as shown below.

“26.6 When completing a ballot paper for the election of Members of the Management Committee as set out in Clause 12.5 and Trustees as set out in Clause 41.5 a member may cast as many votes as there are vacancies, but may vote only once for each candidate. If the number of votes cast by a member exceeds the number of vacancies, the member's ballot paper shall be treated as void.”

8. Clause 31.7 Amend this sentence to include Honorary Life Members.

The amended Clause now reads as follows (insertion in bold):-

“31.7 Only Full Members, Honorary Life Members, Six Day members, and Five Day members of the Men's Golf Section are entitled to attend and vote at General Meetings of the Men's Golf Section.”

9. Clause 36.7 Amend this sentence to include Honorary Life Members.

The amended Clause now reads as follows (amendment in bold):-

“36.7 Only Full Members, Honorary Life Members, Six Day members, Five Day members and Lady Associates of the Ladies' Golf Section are entitled to attend and vote at General Meetings of the Ladies' Golf Section.”

10. Clause 39.14; Amend the word seven to fourteen. This is to conform with the notice period of fourteen days set out in Clause 23.5. The amended Clause is shown below (amendment in bold) and Clause 23.5 is also shown below for reference.

“39.14 Motions for discussion must be submitted to The Club Secretary not less than fourteen clear days before the Annual General Meeting.”

“Clause 23.5 Notices of motions and nominations for election of Members of the Management Committee as set out in Clause 12.5 above and Trustees must be submitted to The Club Secretary, on the forms provided and properly proposed and seconded, at least fourteen days before the date of the meeting. The Management Committee shall arrange for the notices of motions and nominations for election to be prominently and promptly displayed in The Clubhouse.”

Reason *All ten of these amendments are administrative in nature and are for the purpose of clarity and consistency across the Constitution.*

2. Annual General Meeting of 2019 - four amendments in total.

The following changes were approved at the Annual General Meeting on 19th November 2019.

1. That the following be inserted after the existing section 6.23 of the Constitution and that the existing sections 6.24 and 6.25 shall be renumbered 6.25 and 6.26 respectively

6.24 Senior Social Members shall be such persons who, having previously been playing members of the Club for at least 10 years, are now retired from playing the game of golf and have paid the Annual Subscription applicable to this category. Senior Social Members shall be entitled to enjoy the social facilities of the Club and may, on payment of any membership or relevant contributions, join the social activities of clubs and societies in the Club (other than golf playing activities). Senior Social Members do not have the right to attend or vote at General Meetings of The Club or of the Men's or Ladies Sections.

REASON *The reason for this amendment is to allow a new category of member so that those who are no longer playing golf may continue to enjoy the social activities of the Club without restriction.*

2. That Section 6.21 of the Constitution be re-worded to the new wording which reads

Overseas Members shall be Men and Women over the age of 25 years whose primary residence is outside the island of Ireland and who have paid the current entrance fee (if any) applicable to overseas membership and the appropriate annual subscription and Capital Levy (if any) whereupon they shall be entitled to enjoy the golfing and social facilities of The Club other than the right to play in club Competitions other than competitions which have been expressly designated by the appropriate Committee of The Club as a competition in which Overseas members may participate. As an overseas Member they are eligible for a Golf Ireland Handicap. In the event of the member relocating to Ireland the overseas membership will cease and the ordinary annual membership subscription will apply. Overseas members shall not be entitled to attend or vote at Annual General Meetings and Extraordinary General Meetings of The Club.

REASON *The reason for this amendment is to bring the rights applicable to Overseas Members in line with those applicable to Country.*

3. That the following text replace section 4.3 of the current constitution

4.3 The Club is fully committed to safeguarding the wellbeing of

members under 18 years of age. Every individual in golf should at all times, show respect and understanding for all member's rights, safety and welfare and conduct themselves in a way that reflects the principles of the organisation and the guidelines contained in the *Code of Ethics and Good Practice for Children's Sport and Golf's Safeguarding Policy*.

4.4 The Club's first priority is the welfare of members under 18 years of age and we are committed to providing an environment that will allow participants to perform to the best of their ability, free from neglect, emotional, physical and sexual abuse, bullying and intimidation. All leaders in the Club shall undergo the necessary Garda Vetting checks and complete the appropriate safeguarding training as required by legislation and best practice.

REASON *The reason for this amendment is to bring the Child Safeguarding statement in Stackstown in line with that published by CGI.*

4. That Section 31.9 of the Constitution be amended from the existing text to read

31.9 In the event of a tie vote on a motion the Chairperson shall have a casting vote except in the election of members of the Men's Golf Committee in which circumstances the provisions of paragraph 30.3 shall apply.

REASON *The reason for this amendment is to make a technical change to ensure the correct process is in place when ties occur in votes at meetings of the Men's Club.*

3. Extraordinary General Meeting on 10th November 2020

The following changes were approved by an EGM held on 10th November 2020. This meeting was held by electronic video conference due to the Coronavirus Covid-19 pandemic taking place at that time.

That a new clause 28 be inserted into the Constitution.

Clause 28: Extension of term of Office of Presidents, Captains and Vice Captains in exceptional circumstances

28.1 Notwithstanding any other provision in this constitution and subject to 28.2 below, the Captain, Vice Captain and President of the Mens Golf Section and the Captain, Vice Captain and President of the Ladies Golf Section having been duly appointed at their respective Annual General Meetings, may individually, severally or collectively be re-appointed for a further one year, and no more than one further consecutive year, so that their term of office would last two years in total.

28.2 The provisions of Clause 28.1 shall only apply where

28.2.1 a motion to carry forward the term of office of the respective officer or officers has been proposed to the membership at the Men's or Ladies Annual

General Meeting by the Chairperson of the Management Committee.
28.2.2 such motion sets out the exceptional circumstances applicable in the instance
and

28.2.3 the Management Committee has voted in favour of the proposal by a two-thirds majority of those present at a duly convened meeting of the Management Committee.

Reason: - to allow for extenuating circumstances affecting the holding of offices mentioned above.

3. Motion 2

To amend the existing section 6.3 from its current text as follows:-

6.3 All applications for Membership of The Club (other than Honorary, Temporary or Others) shall be submitted in writing to The Club Secretary. The Club Secretary shall email the members and post and keep posted in the Club House such Candidate's name, address and occupation, together with the names of his/her Proposer and Secunder during the period of seven days prior to the date on which the application is considered by the Management Committee.

to read

6.3 All applications for Membership of The Club (other than Honorary, Temporary or Others) shall be submitted in writing to The Club Secretary. The Club Secretary shall post and keep posted in the Club House such Candidate's name, together with the names of his/her Proposer and Secunder during the period of seven days prior to the date on which the application is considered by the Management Committee. The Club Secretary shall also email this information to all the members of the Management Committee (including Trustees).

Reason: - To keep the Club compliant with Data protection legislation

4. Motion 3

To amend the existing section 36.5 from its current text as follows:-

36.5 Motions and nominations for election of members of the Committee must be submitted to the Secretary of the Ladies' Golf Section, on the forms provided and properly proposed and seconded, at least ten days before the date of such meeting. Notices of motions and nominations for elections shall be promptly and prominently displayed by the Secretary in The Clubhouse.

to read

36.5 Motions and nominations for election of members of the Committee must be submitted to the Secretary of the Ladies' Golf Section, on the forms provided and properly proposed and seconded, at least fourteen days before the date of such meeting. Notices of motions and nominations for elections shall be

promptly and prominently displayed by the Secretary in The Clubhouse.

Reason:- to allow for a fourteen day period for the submission of motions which will bring this clause in line with the rest of the time frames in the constitution.

Annual General Meeting held on 10th February 2022 (Adjourned from 29th November 2021)

The following changes were approved by the 2021 AGM

Motion 1

That the number of Membership categories be expanded to include the Get Into Golf Participants by inserting a new section 6.1.17 after 6.1.16 and renumbering the subsequent sections accordingly.

Reason - to allow for a new category of membership to provide for new members who join the getting into golf and related programmes.

Motion 2

That the TWIGS (3rd year participants in the Get into Golf Programme) be allowed to attend the Ladies AGM with full voting rights.

Clause 37.7 to be amended to read as follows:-

Only Full Members, Honorary Life Members, Six Day members, Five day members, Lady Associates and TWIGS (3rd year participants in the Get into Golf Programme) of the Ladies' Golf Section are entitled to attend and vote at General Meetings of the Ladies' Golf Section.

Reason - To allow TWIGS - third year participants in the Getting Into Golf Programme - attend and vote at the Ladies AGM. Note this does not allow TWIGS to hold a position from which they are otherwise barred.

Motion 3 passed at AGM 2021. Amendment to Clause 42.7.

Clause 42.7 to read as follows:-

Trustees shall be eligible for re-appointment. With effect from 1st January 2022, any election or appointment of a Trustee or Trustees shall ensure that at least one of the Trustees is a woman and another a man with the third being either a woman or a man. This provision shall not prevent a woman or a man being appointed or elected as a Trustee prior to 1st January 2022.

Reason - this to guarantee that at least one of the Trustees is a man and at least one is a woman and thus promote gender equality in the Club.

Motion 4 (a) passed at 2021 AGM - New Category of Membership

Clause 6.25. Getting into Golf Members (GIGS, SIGS, TWIGS) shall be Men and

Women over the age of 18 years on the first day of January of the year of their election and who have paid the current Entrance Fee (if any) applicable to their membership category and the annual subscription and Capital Levy (if any) applicable to the category, whereupon they shall be entitled to enjoy the golfing and social facilities of the Club in accordance with Rules and Conditions of the Club for the Getting into Golf Programme throughout each week of the year. Getting into Golf Members (GIGS, SIGS, TWIGS) shall be permitted to enjoy the golfing facilities of the Club as expressly designated by the appropriate Committee of the Club from time to time during this transitioning programme and who shall not be entitled to play in Club competitions other than competitions which have been specially designated. Getting into Golf Members (GIGS, SIGS, TWIGS) shall not be entitled to attend at or vote at Annual General Meetings and Extraordinary General Meetings of the Club.

Reason - to provide for the playing rights of GIGS - note that TWIGS may attend and vote at the Ladies AGM.

Motion 4 (b) passed at 2021 AGM. - Clause 6.13 - Associate Members amended to read as follows:-

6.13 Associate Members are members who, on the day of coming into force of these rules are already Associate Members of Stackstown Golf Club. Such members shall continue to enjoy all the playing privileges that they enjoyed prior to the coming into effect of these rules, whereupon they shall be entitled to enjoy the golfing and social facilities of the Club in accordance with the Rules and Conditions of the Club throughout each week of the year, but shall not be permitted to enjoy the golfing facilities of the Club on Saturdays and Sundays other than outside Club competitions and as expressly designated by the appropriate Committee of the Club from time to time during each week of the year and who shall not be entitled to play in Club competitions other than competitions which have been expressly designated. Associate members shall not be entitled to attend or vote at Annual General Meetings and Extraordinary General Meetings of The Club.

Reason - to define the playing rights of Associates members in the same manner as the playing rights of all other categories of members. Note in particular that for the avoidance of doubt, this motion has no effect on the playing rights or access to the Club and all its facilities by Associate Members as set out in the letter from the Honorary Secretary dated 4th October 2021 to the Lady Associates. This letter reads as follows:-

START

Dear Mary, Ursula, Elaine and Margaret,

4th Oct 2021

Re: Lady Associates & Sunday Semi Open

Thank you for meeting with us last week. As agreed, we reported our discussion to the Management Committee last Monday.

During that report we stressed your dissatisfaction with the current situation and we re-iterated the points you had made regarding recognition of your long contribution and

support to the Club.

The Management Committee fully recognises this contribution. The Committee also recognises and acknowledges the voluntary work done by a wide group of people, including Lady Associate members, in and around the Club. No Club can survive without volunteers and indeed it is the very essence of a Club that most of the work is done voluntarily.

Notwithstanding this, the fact remains that an inequity exists whereby one group of members are paying a given rate of contribution for which they have certain playing rights and other groups of members are paying a higher rate of contribution for less playing rights.

Our intention has always been to address this inequity question rather than interfere with the playing rights of any member or group of members. We apologise for any confusion caused on this point.

Having considered the matter in detail, the Management Committee decided unanimously that

- 1. Lady Associates should continue to be allowed play in the Sunday Semi-Open competitions and have access to the full time sheet to make a booking;*
- 2. Lady Associates may bring a guest with them to such events at the standard guest rate*
- 3. Taking the points you raised on board, the charge for the Sunday Semi-Open for Lady Associates should be set at €10 (for information, the Guest Rate is €20 and the six and seven day member rate is €6. Five day members wishing to play would be charged €20 as guests).*
- 4. To prevent a recurrence of this issue, the Management Committee will write shortly to you as a representative group to agree the exact playing rights of the Lady Associates. While your playing rights are protected in the Constitution, the Constitution is silent on what specifically these rights are.*

This decision will be implemented with immediate effect and applicable from the next Sunday on which a semi open takes place.

We will circulate a copy of this note to all Lady Associates in the coming days.

With best wishes,

*David Brennan
Honorary Secretary
Stackstown Golf Club*

END

Motions proposed and passed at the AGM held on 28th November 2022

Motion 5: That for ease of cross referencing the Constitution be amended as follows:-

Clause 6 - Membership Categories

Clause 6.1.1 Amend to read:- Honorary Life Members - See Clause 6.6 and 6.8

Clause 6.1.2. Amend to read:- Honorary Members - See Clause 6.7, 6.8 and 6.9

Clause 6.1.3. Amend to read:- Full Members - See definition at 6.10

Clause 6.1.4. Amend to read:- Six Day Members - See definition at 6.11

Clause 6.1.5. Amend to read:- Five-day Members - See definition at 6.12

Clause 6.1.6. Amend to read:- Associate Members - See definition at 6.13

Clause 6.1.7. Amend to read:- Intermediate Members - See definition at 6.14

Clause 6.1.8. Amend to read:- Student Members - See definition at 6.15

Clause 6.1.9. Amend to read:- Juvenile Members - See definition at 6.16

Clause 6.1.10. Amend to read:- Minor Members - See definition at 6.17

Clause 6.1.11. Amend to read:- Country Members - See definition at 6.18

Clause 6.1.12. Amend to read:- Pavilion Members - See definition at 6.19

Clause 6.1.13. Amend to read:- Temporary Members - See definition at 6.20

Clause 6.1.14, Amend to read:- Overseas Members - See definition at 6.21

Clause 6.1.15. Amend to read:- Life Members - See definition at 6.22

Clause 6.1.16. Amend to read: - Young Adults - See definition at 6.23

Clause 6.1.17. Amend to read:- Senior Social Members - See definition at 6.24

Clause 6.1.18. Amend to read:- Get into Golf Members - See definition at 6.25

Clause 6.1.19. Amend to read:- Others - See definition at 6.26

Proposed by Eugene Banks, Chairperson

Seconded by Eddie O'Regan, Trustee

Reason:- For ease of cross referencing within the constitution

Motion 6 That the Constitution be amended as set out below to ensure accurate cross referencing within the document:

That the Constitution be amended as set out below to ensure accurate cross referencing within the document:

First sentence of 41.4 should read: Save as provided for in section 41.5 etc

First sentence of 41.8 should read: Subject to the provisions of 41.9 etc

Second line of 42.11 should read 42.5 etc.

Third line of 42.11 should read 42.8

Last line of 42.11 should refer to 42.5 and 42.8 respectively.

Clause 48.8 should read as follows:

This Constitution was adopted on the 16th day of May 2017 and save as set out in 48.9 and 48.10 below shall come into force with effect from 1st December 2017.

Proposed by Eugene Banks, Chairperson

Seconded by Eddie O'Regan, Trustee

Reason:- For ease and accuracy of cross referencing within the constitution

Motion 7 - For the avoidance of any doubt in relation to leasehold or freehold interests, amend Clause 42.3 to read as follows:

42.3 The Trustees shall not acquire or dispose of land (including leasehold or freehold interest in land) or buildings nor grant or create any Licence or easement affecting the land , buildings or property unless:

42.3.1 directed by a resolution of the Management Committee (an entry in the minutes of the Management Committee meeting shall be conclusive evidence of this resolution)

AND

42.3.2 such acquisition or disposal of land (including leasehold or freehold interest in land), Licence or easement has been approved by a resolution of a two thirds majority of the members at a General Meeting of The Club (an entry in the Minutes of the General Meeting shall be conclusive evidence of this resolution).

Proposed by Eddie O'Regan, Trustee
Seconded by Mary Grogan, Trustee

Reason:- For clarity in relation to the acquisition or disposal of leasehold and/or freehold interests in land

Motion 8 That Clause 27 of the constitution be amended to read as follows:

27.1 Notwithstanding the provisions of Clause 23.8, the minutes of all General meetings shall be recorded in a minute book kept for that purpose. or electronic folder

27.2 At each General meeting the minutes of the previous General meeting(s) shall be adopted and, having been approved by the members present, shall be signed and dated by the Chairperson as being a correct record.

Proposed by Eugene Banks, Chairperson
Seconded by Eddie O'Regan, Trustee

Reason:- to reflect modern practices in minute taking and storage

Motion 9 That the Constitution be amended so that any reference to the Golfing Union of Ireland, the Irish Ladies Golfing Union, GUI or ILGU is changed to Golf Ireland.

Proposed by Eugene Banks, Chairperson
Seconded by David Brennan, Honorary Secretary

Reason:- To reflect the changes in the structure of the GUI and ILGU - now Golf Ireland.

Motion 10 That the following be inserted at the end of Section 12 of the Constitution:

12.10 The maximum time limit for service on the Management Committee as set out in 12.7 above shall not apply to or prevent a person being nominated as incoming vice Captain.

Proposed by Eugene Banks, Chairperson
Seconded by Eddie O'Regan, Trustee

Reason:- Prior to this, 12.7 could have been read as to prevent a person being nominated as a vice Captain solely on the basis of having already served on the Management Committee for five years. This removes any such potential prohibition.

Motion 11

That Section 30.11 and 35.11 be amended to read as follows:

30.11 Each member of the Men's Golf Committee shall hold office for one year but may offer himself for reelection subject to a maximum length of service of three consecutive years after which the person must step down from membership of the Men's Committee. The person may subsequently seek election to the Men's Committee following a break of at least one year. This provision does not apply to a person holding the position of Captain or Vice Captain.

35.11 The other elected members of the committee shall hold office for one year but may offer themselves for reelection subject to a maximum length of service of three consecutive years after which the person must step down from membership of the Ladies' Committee. The person may subsequently seek election to the Ladies' Committee following a break of at least one year. This provision does not apply to a person holding the position of Captain or Vice Captain.

Proposed by Eugene Banks, Chairperson

Seconded by Eddie O'Regan, Trustee

Reason:- This makes it clear that where a person has served three years on either Committees (Mens or Ladies), there must be a clear break of one year before getting elected again to the respective committee. This restriction does not apply to a person being nominated as Vice-Captain or service as Captain.

EGM of 3rd April 2023

This EGM was called to vote on a proposal to amend the financial year from its existing 1 October to 30 September to run from 1 July to 30 June. The amendments were all passed by large majority and the new texts below and incorporated into the constitution above give effect to these changes.

Motion 1 for EGM

Section 18.4.5 shall be amended from its current

18.4.5 The Club Treasurer will issue a financial statement of the affairs of The Club for the financial year ending September 30th in each year. After their approval by the Management Committee, the Financial Statement, together with the Treasurer's Report shall be sent to each full member and honorary life member of The Club at least 10 days prior to the Annual General Meeting by electronic means to those full members who have provided The Club with an email address. A hard copy will be available at the Admin Office for those who have not provided The Club with an e-mail address and they will be notified accordingly.

to read as follows: -

18.4.5 The Club Treasurer will prepare a financial statement and Treasurer's Report of the affairs of the Club for the 9-month period ending 30th June 2023 and thereafter for the financial year ending June 30th in each year. After their approval by the Management Committee, the Financial Statement, together with the Treasurer's Report for the previous year shall be sent to each full member and honorary life member of The Club at least 10 days prior to the Annual General Meeting by electronic means to those full members who have provided The Club with an email address. A hard copy will be available for consultation at the Admin Office for those who have not provided The Club with an e-mail address and they will be notified accordingly.

Proposed by Eddie O'Regan, Trustee
Seconded by Karl Burke, Club Treasurer

Motion 2 for EGM

That Section 23.3.2 be amended from its current
23.3.2 The financial statement for the year ended the previous September 30th

To read
23.3.2 The financial statements for the 9 month period ending 30th June 2023 and thereafter for the year ended the previous 30th June.

Proposed by Eddie O'Regan, Trustee

Seconded by Karl Burke, Club Treasurer

Motion 3 for EGM

That Section 23.6 be amended from its current
23.6 The Management Committee shall arrange for copies of the motions and nominations for elections, together with a copy of the annual report and the duly audited financial statement to be sent to each voting member of The Club. This shall be done by electronic means to those members who have provided The Club with an email address. A hard copy will be available at the Administration Office for those who have not provided The Club with an e-mail address and they will be notified accordingly.
to read: -

23.6 The Management Committee shall arrange for copies of the motions and nominations for elections, together with a copy of the annual reports for the 9 month period to 30th June 2023 and thereafter the annual reports for the year ending the previous 30th June along with the financial statements for the relevant period to be sent to each voting member of the Club at least 10 days prior to the Annual General Meeting. This shall be done by electronic means to those members who have provided The Club with an e-mail address. A hard copy will be available at the Administration Office for those who have not provided The Club with an e-mail address and they will be notified accordingly.

Proposed by Eddie O'Regan, Trustee
Seconded by Karl Burke, Club Treasurer

Motion 4 for the EGM

That Section 41.2 be amended to read from its original

41.2 For the purpose of the payment and collection of annual fees and subscriptions The Club year shall commence on the 1st day of January and shall end on the 31st day of December following, to distinguish it from the financial year (1st October to 30th September).

To read as follows: -

41.2 For the purpose of the payment and collection of annual fees and subscriptions The Club year shall commence on the 1st day of January and shall end on the 31st day of December following, to distinguish it from the reporting year (1st July to 30th June - effective from 1st July 2023.)